

2008 Texas-Louisiana Gulf Coast Synod Assembly-IMAGINE!

May 29-31, 2008 - The Woodlands Waterway Marriott Hotel

Display Registration Form

Hotel reservations must be made directly with the hotel by calling 1-800-262-1509 or visiting at www.gulfcoastsynod.org. When making hotel reservations, inform the hotel that you are with the TX-LA Gulf Coast Synod for a special room rate of \$113 (+ tax). This rate is

Due to space restrictions, the number of displays will be limited — register early!

Postmark Deadline: Wednesday, April 23, 2008

Name of Organization _____

Address _____

Contact Person _____

Daytime Phone _____

Evening Phone _____

How does this organization support making disciples of Jesus Christ? *(Please use back side of page if needed.)*

Will any products or services be offered for sale at this display? Yes No

If yes, how does this product or service support making disciples of Jesus Christ? *(Please use back side of page if needed.)*

Cost - \$65, if exhibitor is not already registered as a voting member or visitor (includes Friday lunch and coffee during breaks). An additional fee for electricity is \$30. Will an electrical outlet be needed? Yes No

If yes, will you bring the following? Computer DVD TV Other

Make checks payable to: **TX-LA Gulf Coast Synod Assembly** and send with completed registration form to:
Texas-Louisiana Gulf Coast Synod, 12707 North Freeway, Suite 580, Houston, TX 77060-1239 Attn: Displays

FOR OFFICE USE ONLY

Cut on the dotted line and return upper portion with your check.

Display Policy and Procedure Guidelines

Fees: \$65 (per exhibitor, if not already registered as a voting member or visitor), which covers meals (two breakfasts and one lunch) and beverages throughout the assembly. An additional fee of \$30 per table for electricity, if needed.

Due to space restrictions, the number of displays may be limited. Spaces are available on a first-come, first-serve basis.

Display Policies:

Display space will be provided for:

1. Boards, division and administration office of the national church bodies;
2. Boards, teams, programs and auxiliaries of the synod; Partnership for Youth & Family Ministry
3. Agencies and institutions recognized by the synod.
4. Augsburg Fortress may display and sell materials. Costs for their displays (table rental, electrical outlets, security, etc.) will be borne by them.
5. Other exhibitors desiring to sell products must be approved by the Assembly Planning Team.

Display Procedures:

1. Detach and submit the Display Registration Form with the registration fee by April 23, 2007.
2. Indicate on the Display Registration Form if electrical outlet is needed, as well as any other space requirements or special needs.
3. You must set up and remove your own display. **Set up is from 8:30 to 10:00 a.m. on Thursday, May 29 and removal must be completed by Noon on Saturday, May 31.**
4. Displays should be well monitored. A common request of assembly participants is that persons be present at displays to answer questions.
5. Please arrange for the security of your display. Neither the synod nor the Marriott Hotel will be responsible for loss, theft, or damage to display items.