

FELLOWSHIP LUTHERAN CHURCH

What God is Calling Us to Do: Connect people to the love and grace of Christ.

Who God is Calling Us to Be: A vibrant, Spirit-led community in fellowship with God, each other and the world!

How God is Calling Us to Act: We seek to love as Jesus loves, serve others, grow through community, be good stewards, and believe that worship is essential to our faith.

POSITION DESCRIPTION

POSITION TITLE:	Student and Community Minister
TYPE OF POSITION:	Regular, Full-Time, Salaried, Exempt
REPORTS TO:	Pastor
COLLABORATES CLOSELY WITH:	Lead Pastor, Children's Minister, Music Minister, Worship Leader, Administrative Assistants, Ministry Teams and congregational volunteers

POSITION SUMMARY

The Student & Community Minister will provide overall direction for ministry to students 7th grade through post high school (age 22) and their families. They will work to integrate education, worship, service, stewardship, and fellowship into an overall comprehensive ministry. The Student & Community Minister will work in close collaboration with the Discipleship team to foster a unified vision, a strong support system and a smooth transition in Christian growth from childhood to adulthood. This person must have strong organizational, relational and communication skills.

DUTIES AND RESPONSIBILITIES

Oversee the organization and implementation of education, small groups and events for students and their families.

- ❖ **Oversee and manage the following programs and activities:**
 - Discipleship Hour (Sunday Morning)
 - Confirmation
 - Senior High Small Groups
 - College-Aged Activities
 - Yearly Mission Trips or ELCA Youth Gatherings and related fundraising
 - Monthly activities that provide fellowship and spiritual growth opportunities
 - Yearly retreats and banquets that facilitate faith development and the active participation and growth of students
- ❖ **Identify, recruit and train adults to be effective volunteers and small group leaders, with an emphasis on building relationships**
- ❖ **Support families by providing education and small group opportunities for parents that promote faith development in the home and build community among parents**

PERSONNEL POLICY STATEMENT: The employees of this church, in all of their services--both within the congregation and in the fulfillment of the Church mission in the world--shall carry out the duties to which they are assigned in faithfulness to the faith and mission of Fellowship Lutheran Church and the Evangelical Lutheran Church in America.

- ❖ Research, acquire, and integrate new, up-to-date material and curriculum
- ❖ Participates in activities for youth sponsored by the Cluster, Synod and the ELCA national church body

Communication & Administration

- ❖ Establish and maintain clear and consistent inward communication among church staff
- ❖ Communicate with participants, parents, and the congregation regarding information about current and upcoming activities and plans via all relevant communication channels
- ❖ Develop an annual budget that supports and enhances the student ministry program
- ❖ Purchase resources that support the goals of the student ministry, within the approved budget and in close coordination with supportive ministry teams

Strategic Planning

- ❖ Develop goals, objectives, and strategies that support the vision of the student ministry with assistance from a youth leadership team
 - o Articulate this vision and how this program interacts with and supports the overall vision of the congregation, with special attention given to transition periods
 - o Continually evaluate the progress made in carrying out these goals, objectives, and strategies and adjust them accordingly
 - o Participate in continued education focused on Student Ministry
- ❖ Attend staff meetings, ministry team meetings, and other meetings as necessary for coordination and communication
- ❖ Serve as Staff liaison to assigned Ministry Team providing direction, encouragement, support and interface with the congregation as directed
- ❖ Performs other duties as assigned by the Pastors

EDUCATION / EXPERIENCE / SKILLS

All of the following are required:

- ❖ Bachelors required, Masters Degree desired, or equivalent experience
- ❖ Certification in Youth and Family Ministry is a plus, but not required
- ❖ Experience (minimum 3 years) in youth ministry leadership or related field
- ❖ Highly organized with strong relational, motivational and teamwork skills
- ❖ An enthusiasm for learning and the search for our meaning and purpose in God's creation
- ❖ Must agree with and support the Mission, Vision & Core Value Statements of Fellowship Lutheran Church
- ❖ A liturgical background is desirable but not required
- ❖ Attendance and/or participation in Fellowship's worship services is expected. Must also be able to be present at additional times and places to support Youth Ministry activities

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